

August 16, 2022  
Regular Board Meeting

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AGENDA  
 SPENCERVILLE BOARD OF EDUCATION  
 REGULAR MEETING  
 Beginning at K-12 Building  
 August 16, 2022  
 6:00 p.m.

I. Meeting Called to Order by President

II. Tour of K-12 Building then proceeding to board office for remainder of meeting

III. Silent Meditation

IV. Pledge of Allegiance

V. Roll Call by Treasurer

Mrs. Klaus _____	Mr. Prichard _____
Mr. Pohlman _____	Mrs. Ringwald _____
Mr. Clum _____	

Others in attendance:

Superintendent Endsley _____	Treasurer Hays _____
Journal News _____	SEA Representative _____
Student Senate Rep _____	

Administrators:

Scott Gephart _____	Susan Wagner _____
John Edinger _____	

Staff: \_\_\_\_\_

Public: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

VI. Minutes of Previous Meeting July 27, 2022 regular meeting are presented for your review. If found to be in order, your approval is needed:

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion approving the minutes of the regular meeting of July 27, 2022 as presented/corrected.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus _____	Mr. Prichard _____
Mr. Pohlman _____	Mrs. Ringwald _____
Mr. Clum _____	

VII. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

Kelli Williams, Athletic Director

\*NOTE: Each person addressing the board shall give his/her name and address. Each person will be allotted 3 minutes. During the public participation period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedures of the Board to be placed on the regular agenda. Persons granted placement on the Board's regular agenda will typically be given up to 15 minutes to present to the Board. However, the Board has the discretion to either shorten or extend this time frame as it deems appropriate.

VIII. FINANCES:

1. New graphs for report
2. Current bills - motion to accept
3. Questions/concerns

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion approving payments of bills in the amount of \$1,347,102.86 the previous month end reconciliation and all reports submitted as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

IX. Apollo Report – Spencer Clum

X. Administrator Reports

Scott Gephart

- Welcome new staff members:
  - Karri Purdy – Family Consumer Science
  - Grace Dicke – Ag
  - Logan Heiby – Ag
- As of 8/11/22 enrollment numbers:
  - 9th Grade – 89
  - 10th Grade – 81
  - 11th Grade – 98
  - 12th Grade – 80
  - Total – 348
- Apollo
  - 10th Grade – 2
  - 11th Grade – 47
  - 12th Grade – 36
  - Total – 85
- SDA
  - 9th Grade – 1
  - 10th Grade – 3
  - 11th Grade – 4
  - 12th Grade – 6
  - Total – 14

John Edinger

- 305 Students (5th - 77, 6th - 72, 7th - 70, 8th - 86)
- Currently we have 2 students in the Digital Academy
- Hall of F.A.M.E. I am excited to announce a new program at the Middle School – The Hall of FAME. FAME stands for Family, Accountable, Mindful, Energy. Every student will be assigned a “school parent” from the Middle School Staff. Each “parent” will have a family consisting of a mix of 5th-8th grade students. The “school parent” responsibilities will include:
  - Monitoring grades/attendance/behavior of their “children”
  - Lead family time discussions (Approximately 8 times a year)
  - Be available to have individual discussions
- The Pride Program will also be returning to Middle School. Students will be allowed “recess” time on designated days if all their homework/classwork is up to date. This “recess” time would be during study hall.
- Excited to have Renee Painter as our Aide through the Extended Learning Grant

Susan Wagner

- Current enrollment: 319 with an additional 11 that have begun enrollment process.  
Kindergarten: 68  
T-1: 8  
1st: 60  
2nd: 49  
3rd: 83  
4th: 59  
MD unit- 5 total grades k-4
- Welcome new staff Suzanne Lyons (Kindergarten), Josh Buerger (3rd grade) and John Zerbe (4th grade)
- 1st annual Back to School Fair. Thank you to the following businesses for their donations to date: They will be noted on Facebook and at the Fair.
- Prizes for students from Canal Pharmacy, Dr Ringwald’s office and Mercy Health
- Gift Certificates from Chuffers and Marathon
- School supplies from Joint Township and Roselawn Manor
- Ice cream social donated by Charles River
- Prizes for students and families donated by the Hair Chair
- Cupcakes and cookies by Mimi’s Cupcakes (Deb Graves)

XI. Superintendent’s Report:

1. Personnel
2. Transportation Handbook
3. Safety Grant
4. Buildings and Grounds
5. Local Report Card
6. Back to School Fair and Teacher In-service

XII. Action Items

1. Employ On-Bus Instructors (8-22-1)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ Dave Evans and Ron Miller as on-bus instructors, per demand, at individual bus route trip rate used on per hour basis, for the 2022-2023 school year, per salary schedule in effect. Payable upon filing completed form with treasurer’s office.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

2. Employ Special Education Officer (8-22-2)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ Susan Wagner as Special Education Officer (SEO) at 8% of the principals' salary schedule Step 1, one-year contract (22-23 school year), per salary schedule in effect, per calendar adopted annually by the Board of Education. Payable upon filing completion of duty form with treasurer’s office.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

3. Off-Campus SEO Stipend (8-22-3)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the payment to Cindy Endsley, Superintendent as Off-Campus SEO at 3% of the current superintendent base salary for the 22-23 school year, payable upon filing of completion of duty form in the treasurer’s office.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

4. Transportation Supervisor Stipend (8-22-4)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the payment to Cindy Endsley, Superintendent, as Transportation Supervisor at 3% of the current superintendent base salary, payable upon filing of completion of duty form in the treasurer’s office.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

5. Library Monitors Extra Hours (8-22-5)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve up to 11 hours (including in-service day) for Mandi Stewart and Tiffany Seibert as library monitors for extra time prior to school starting at current hourly rate for 2022-2023 school year.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

6. Substitute-Procurement Stipend (8-22-6)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve payment of a Substitute-Procurement stipend of \$1,000 each to Dorthea Mueller, Billie Wood and Kim Ekis to call substitutes for 2022-2023 school year as needed per approved completion of duty form submitted to the treasurer’s office.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

7. Athletic Policy Book (8-22-7)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the revised Spencerville Local School District Athletic Policy Book as presented in board material for 2022-2023.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

8. Teacher Mentors (8-22-8)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the following mentors for the 2022-2023 school year with a stipend per negotiated contract upon filing a completion of duty form in the treasurer’s office:

<u>Mentor</u>	<u>Teacher</u>
Emily Klosterman	Grace Dicke
Rebekah Stemen	Joshua Buerger
Harmony Brenneman	Kyle Koenig and Keith Lenhart
Jen Pugh	Karri Purdy

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

9. Resignation (8-22-9)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to accept the following resignations:

Debbie Smothers – Two-Hour Cook effective August 5, 2022

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

10. Employ Substitutes (8-22-10)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ the following substitutes for the 2022-2023 school year, per demand, per salary schedule in effect. (BCII on file)

- Cafeteria – Amy Pohlman, Jennifer Settlemyre, Nikki Sutter, Pam Bruce, Nicole Carpenter, Debbie Smothers
- Nurse – D’Etta Haman, Trevor Osting, Amelia Schrolucke, Stephanie Bowersock
- Library Monitor – Stephanie Bowersock, Amy Pohlman, Tracy Clark, Mary Lou Macklin, Theresa Lee
- Secretary – Stephanie Bowersock, Amy Pohlman, Tracy Clark, Mary Lou Macklin, Theresa Lee
- Teachers – Gina Clement, Dee Dickrede, Dennis Fuge, LuAnn Youngpeter, Richard Sherrick, Anna Whitney, John Byrne, Megan Sanderson, Mary Smith, Cynthia Rahrig, Sarah Mack, Tracie Wilson, Debra Metzgr, Karen Reidenbach-Dew, Carol Baumgarte, Brittney Westley, Randy Prichard, Heather Baldwin

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

11. Employ Extra-Curricular Personnel (8-22-11)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ the following extra-curricular personnel for the 2022-2023 school year, one-year contract, per salary schedule in effect, BCII on file.

- Boys Basketball Head Coach – Kevn Sesabaugh
- Boys Basketball JV Coach – Derek Goecke
- Boys Basketball Freshman Coach – Kyle Koenig
- Boys Basketball Varsity Assistant Coach – Matt Goecke
- Boys Basketball 8<sup>th</sup> Grade Coach – Cole Roberts
- Boys Basketball 7<sup>th</sup> Grade Coach – Devon Cook
- Girls Basketball Head Coach – Greg Ekis
- Girls Basketball JV Coach – Karri Purdy
- Girls Basketball Varsity Assistant – Dave Hoffman (50%)/Wes Croft (50%)
- Girls Basketball 8<sup>th</sup> Grade Coach - Jayden Smith
- Wrestling Head Coach – Jon Brewer
- Wrestling Varsity Assistant Coach – Cory Binkley
- Wrestling Middle School Head Coach – Brian Layman

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

12. Volunteers (8-22-12)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the following volunteers:

- Wrestling – Derick Smith, E. Scott Miller, Mike Binkley, Rick Orr, Scott McNett

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

13. Transportation Handbook (8-22-13)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the Spencerville Local School District Transportation Handbook as presented in board material for 2022-2023.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

14. College Credit Plus Stipend (8-22-14)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve a college credit plus stipend for the 2022-2023 school year for the following college credit plus qualified teachers (per negotiated agreement; article VII) at \$1,000.00 each for teaching at least one CC+ course. Stipends shall be paid at year end upon completion of duty form submitted to the treasurer’s office.

Michelle Brinkman

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

15. Athletic Ticket Prices (8-22-15)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve athletic ticket prices as presented in board material on the Spencerville Athletic Ticket Prices/Policy 2022-2023. (Revised from the July 27, 2022 board meeting.)

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

16. Athletic Punch-Pass Prices (8-22-16)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve athletic punch-pass prices for the 2022-2023 school year as follows:

Adult HS \_\_\_\_\_  
 Adult MS \_\_\_\_\_  
 Student HS \_\_\_\_\_  
 Student MS \_\_\_\_\_

The reserved seating cost for athletic events for the 2022-2023 school year are as follows:

\_\_\_\_\_

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

17. Athletic Worker Pay Schedule (8-22-17)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the Athletic Worker Pay Schedule for 2022-2023 as presented in board material.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		



18. Employ Athletic Worker Personnel (8-22-18)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ the following athletic worker personnel, per demand, pay per Athletic Worker Pay Sheet in affect: Rick Keller, Sue Heidlebaugh, Dave Endsley, Chris Sommers, Rick Orr, Billie Wood, Sydney Koenig.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

19. Offering of Supplemental Positions (8-22-19)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to recognize that extracurricular positions are offered to certified employees of the district, but if no certified person qualified to fill the position accepts; non-certificated persons can accept these position(s).

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

20. Employ Personnel (8-22-20)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ the following per calendar and salary schedule in effect and approved time sheet submitted to the treasurer’s office.

Paula Ball – 7-Hour Head Cook effective August 23, 2022, Step 10, 10 Years Experience

Cathy Binkley – 2-Hoiur Cook effective August 23, 2022, Step 10, 10 Years Experience

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

21. Bus Routes (8-22-21)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the bus routes for the 2022-2023 school year per reports available in the bus garage.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

22. Bus Strobe Light Use (8-22-22)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve amending the bus strobe light resolution instated August 16, 1984 requiring the use of strobe lights to do away with this requirement as it is no longer recommended. Bus strobe lights will no longer be required to be on when a bus is in use effective with the 2022-2023 school year.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

23. Northwest District Athletic Board Use of Facilities (8-22-23)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve use of our athletic facilities for the Northwest District Athletic Board to hold any OHSAA tournament events for the 2022-2023 school year.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

24. Approve Payments (8-22-24)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve payment of the following:

<u>Invoice</u>	<u>Company</u>	<u>Date</u>	<u>Amount</u>
1363219	Ken-Feld Group	6/30/2022	\$103.59

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

25. Amend Action 4-22-2 (8-22-25)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to amend action 4-22-2 regarding the last day for Lori Romie. Lori Romie’s last day is August 22, 2022 not August 24, 2022 as previously approved.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

26. Amended Certificate Revision #1 (8-22-26)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the estimated revenue for FY23 to \$26,288,175.17 ; that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 – August 16, 2022).

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

28. Appropriation/Budget Modifications (8-22-28)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the temporary appropriation/budget modifications for the fiscal year ending June 30, 2023, as presented by the Treasurer. (per printout and resolution included in board material)

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

29. Accept Donations (8-22-29)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to accept the following donations:

Date	Received From	Item Description	Received Amount
7/14/2022	KLEIN FUND TRUST	Klein/22-23TrustPay	\$ 400.00
7/14/2022	PAYROLL DEDUCTS-JULY'22	SPEN.ED.FDN/PAYROLL JULY '22	\$ 99.00

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

30. Request for Executive Session (8-22-30)

It is recommended that the Board of Education retire to executive session for the purpose of considering the employment of a public employee.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion that the Board of Education retire to executive session for the purpose of considering the employment of a public employee.

Upon the call of the roll, the vote was recorded as follows:

The Spencerville Board of Education retired to executive session at \_\_\_\_\_ p.m.

The Spencerville Board of Education returned to regular session at \_\_\_\_\_ p.m.

Agenda – August 16, 2022

31. Adjournment (8-22-31)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at \_\_\_\_\_ p.m.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	_____	Mr. Prichard	_____
Mr. Pohlman	_____	Mrs. Ringwald	_____
Mr. Clum	_____		